

INFORMATION PACKET

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Wednesday, July 14, 2021



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

July 20, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Bird Contract for Scooters					
Establish Aug. 3 as Public Hearing Date for Consideration of a Zone Change for the Back Nine Addition from PUD (Planned Unit Development) to R-2 (One Unit Residential), R-3 (one to Four Unit Residential) and C-2 (General Business)	C				
Establish Aug. 3 as Public Hearing Date for Consideration of a Vacation, Replat and Zone Change Creating the Trails West Estates No. 5 Addition.	C				
Establish Aug. 3 as Public Hearing Date for Consideration of New Bar and Grill Liquor License No. 14 Wyoming Downs OTB 12 LLC, d/b/a Wyoming Downs OTB 12 Located at 1121 Wilkins Circle.	C				
Establish Aug. 3 as Public Hearing Date for Consideration of New Bar and Grill Liquor License No. 14 Mouthful, LLC d/b/a Mouthful, Located at 136 East 2nd Street.	C				
Establish Aug. 17 as Public Hearing for LAD No. 157 - Arrowhead/Jade	C				
Public Hearing - Review of Seven Ordinance Adopting the Various 2021 Editions of the International Building Codes. 1st Reading		N	N		
Public Hearing: Updating and Amending Chapter 5.08 of the Casper Municipal Code (Alcoholic Beverages).		N	N		
Public Hearing: Amending Chapter 10.64 Bicycles, Toy Vehicles, Etc., and Similar Devices (Scooters).		N	N		
Public Hearing - Bar & Grill No. 13 for Grace Partners, LLC dba Spotlight Lounge, Located at 128 East 2nd Street.		N			N
Vacation and Replat Creating the Kensington Heights Addition No. 4 Subdivision. 2nd Reading			N		
Authorizing Consent to Sublease a Wireless Communication Facility Located at 1903 North Poplar Street.				C	
Approving a Contract between Visit Casper and the City of Casper for the Purpose of Marketing the 40-Year Anniversary of the Ford Wyoming Center.				C	
Authorizing Acceptance of a Grant Award from the Wyoming Office of the Attorney General Division of Victim Services, in the Amount of \$87,890, to be Used for Existing Salaries, Training, Operating Expenses, Emergency Assistance, Advertising, and Other Services Covered by the Grant.				C	
Authorizing a Lease Agreement with the Casper Amateur Hockey Club for the Use of the Casper Ice Arena.				C	
Approving the Vacation and Replat Creating Glendale Addition No. 2				C	
Authorizing a Professional Services Contract with Wyoming Signs, LLC to Wrap up to Twenty-Three Transit Buses, in an Amount not to exceed \$149,150.				C	
LAD Lien Release(s) - Tentative				C	
Juvenile Detention Center Agreement with Natrona County - Tentative				C	
Executive Session - Personnel					

July 27, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Morad Wetlands Fence	Direction Requested	20 min	4:35
I-25 Enhancement Funds	Direction Requested	25 min	4:55
LGBTQ Advisory Committee - Update	Information Only	60 min	5:20
Agenda Review		20 min	6:20
Legislative Review		20 min	6:40
Council Around the Table		10 min	7:00
Approximate Ending Time:			7:10

August 3, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: Back Nine Addition Zone Change		N	N		
Public Hearing: Trails West Estate No. 5 Addition		N	N		
Public Hearing: New Bar and Grill Liquor License No. 14 Wyoming Downs OTB 12 LLC, d/b/a Wyoming Downs OTB 12 Located at 1121 Wilkins Circle.		N			N
Public Hearing: New Bar and Grill Liquor License No. 14 Mouthful, LLC d/b/a Mouthful, Located at 136 East 2nd Street.		N			N
Seven Ordinance Adopting the Various 2021 Editions of the International Building Codes. 2nd Reading			N		
Updating and Amending Chapter 5.08 of the Casper Municipal Code (Alcoholic Beverages). 2nd reading			N		
Amending Chapter 10.64 Bicycles, Toy Vehicles, Etc., and Similar Devices (Scooters). 2nd reading			N		

August 10, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Landlord Utility Agreement Ordinance Modification	Direction Requested	30 min	4:35
			5:05
Agenda Review		20 min	
Legislative Review		20 min	
Council Around the Table		10 min	
Approximate Ending Time:			

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Strategic Plan			2021
Roof Inspections			
Formation of Additional Advisory Committees			
Mike Lansing Field Update			Fall of 2021
Missing Persons			Summer 2021
Bus Stop Safety/Shoveling - Public Awareness			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Stormwater Enterprise			After July 1
Parkway Parking			After FY22

Staff Items:

Council Goals Tracking Demo			
Sign Code Revision			
Blood Borne Pathogens			

Potential Topics-- Council Thumbs to be Added:

Resolution for Removal of Majestic Trees?			
Restructure of Community Promotions			
Handheld Device Use While Driving?			
Parks Watering Data			Fall of 2021
One Cent FY21 Cut			After July 1

Future Regular Council Meeting Items:

Retreat Items:

Economic Development and City Building Strategy
Public Hearing - Aug. 17 LAD 157 Assessment Roll - Arrowhead Road & Jade Avenue Roadway Improvements



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

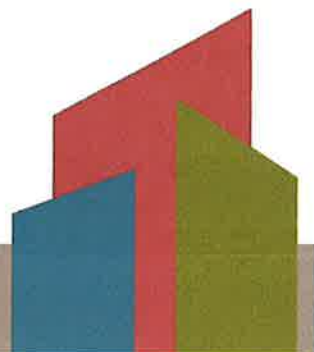
DATE: July 13, 2021

FROM: Earla Checchi

SUBJECT: Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should receive the distribution shortly.

If you have any questions, please do not hesitate to contact me.



**STATE OF WYOMING TREASURER'S OFFICE
LOTTERY DISTRIBUTION**

FISCAL YEAR 2021 QUARTER 4

Run Date	City/Town	Sum of Amount
7/9/2021	AFTON	2,826.58
	ALBIN	279.59
	ALPINE	1,255.77
	BAGGS	861.69
	BAIROIL	217.90
	BAR NUNN	3,467.23
	BASIN	895.41
	BEAR RIVER	6,293.06
	BIG PINEY	591.38
	BUFFALO	6,170.46
	BURLINGTON	200.37
	BURNS	452.46
	BYRON	411.18
	CASPER	87,060.07
	CHEYENNE	89,517.84
	CHUGWATER	347.68
	CLEARMONT	199.70
	CODY	10,132.05
	COKEVILLE	787.62
	COWLEY	458.49
	DAYTON	1,039.56
	DEAVER	123.14
	DIAMONDVILLE	1,085.00
	DIXON	189.96
	DOUGLAS	12,249.54
	DUBOIS	925.65
	EAST THERMOPOLIS	275.54
	EDGERTON	313.20
	ELK MOUNTAIN	374.05
	ENCAMPMENT	881.28
	EVANSTON	150,330.14
	EVANSVILLE	3,991.33
	FORT LARAMIE	282.71
	FRANNIE	116.24
	GILLETTE	45,122.77
	GLENDO	336.20
	GLENROCK	5,295.64
	GRANGER	285.74
	GREEN RIVER	25,726.96
	GREYBULL	1,285.72
	GUERNSEY	1,881.06
	HANNA	1,647.01
	HARTVILLE	101.68
	HUDSON	434.55
	HULETT	513.95
	JACKSON	7,889.55
	KAYCEE	362.18

**STATE OF WYOMING TREASURER'S OFFICE
LOTTERY DISTRIBUTION**

FISCAL YEAR 2021 QUARTER 4

Run Date	City/Town	Sum of Amount
7/9/2021	KEMMERER	3,910.11
	KIRBY	99.02
	LA GRANGE	550.67
	LABARGE	811.17
	LANDER	7,161.06
	LARAMIE	24,840.99
	LINGLE	575.25
	LOST SPRINGS	8.02
	LOVELL	1,641.93
	LUSK	2,239.69
	LYMAN	25,596.62
	MANDERSON	79.31
	MANVILLE	135.78
	MARBLETON	1,177.48
	MEDICINE BOW	556.18
	MEETEETSE	348.02
	MIDWEST	635.84
	MILLS	5,458.17
	MOORCROFT	1,368.27
	MOUNTAIN VIEW	15,520.45
	NEWCASTLE	4,626.22
	OPAL	141.33
	PAVILLION	219.63
	PINE BLUFFS	1,745.20
	PINE HAVEN	664.47
	PINEDALE	2,125.80
	POWELL	6,729.51
	RANCHESTER	1,179.08
	RAWLINS	18,136.65
	RIVERSIDE	101.84
	RIVERTON	10,142.55
	ROCK RIVER	197.50
	ROCK SPRINGS	47,416.55
	ROLLING HILLS	890.29
	SARATOGA	3,309.68
	SHERIDAN	23,905.70
	SHOSHONI	612.70
	SINCLAIR	847.98
	STAR VALLEY RANCH	2,248.02
	SUNDANCE	1,602.86
	SUPERIOR	700.99
	TEN SLEEP	215.15
	THAYNE	538.82
	THERMOPOLIS	3,246.15
	TORRINGTON	7,990.79
	UPTON	1,440.37
	VAN TASSELL	25.73

**STATE OF WYOMING TREASURER'S OFFICE
LOTTERY DISTRIBUTION**

FISCAL YEAR 2021 QUARTER 4

Run Date	City/Town	Sum of Amount
7/9/2021	WAMSUTTER	927.12
	WHEATLAND	5,944.94
	WORLAND	4,558.12
	WRIGHT	2,596.63
	YODER	185.60
Grand Total		723,414.88

Casper's Council of People with Disabilities (CCPD) - AGENDA

Thursday, July 22, 2021 at 11:30 AM

Participation In-Person in the Downstairs Meeting Room at City Hall,
200 North David Street, Casper, or Virtually via Microsoft Teams

**** Please attend in person so we can get a photo of the CCPD members & liaisons for the new website.**

1. Roll call & introduction of guests
2. Review of the previous month's minutes & approval of minutes
3. City Council Representative to address any City of Casper business that may affect or be of interest to the CCPD.
4. Question & Answer (Q&A) with the City Council Representative.
5. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - o QOL Committee – Zulima Lopez, Chairperson
 - Update on Transportation Priorities
 - o Public Relations (PR) Committee – John Wall, Chairperson
 - Updates on CCPD Facebook page & CCPD website progress
 - o Events Committee – Nikki Green, Chairperson
 - Update regarding Casper Parade Day, July 13, 2021
 - o Fundraising Committee – Linda Jones, Chairperson
 - Update on calendar fundraising project sales
6. New Business:
 - Financial Report – Presented by the Treasurer
 - Election of officers & CCPD membership
 - Any other new business or public comment
7. Next scheduled meeting is August 26, 2021 at 11:30 AM.



FY 2021 One Cent Funding Biannual Report

Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: <u>Children's Advocacy Project</u>	Program: <u>Forensic Interview Services</u>	
Contact Person: <u>Stacy M. Nelson</u>	Phone Number: <u>307-232-0159</u>	Date: <u>January 4, 2021</u>
Email Address: <u>stacy@childrensadvocacyproject.org</u>		
Please Select One:	1 st Reporting Period <u> </u> July 1 – December 31 Due on January 10	2 nd Reporting Period <u>X</u> January 1 – June 30 Due on July 10

1. Mission

Please state the agency's mission/vision.

- The Children's Advocacy Project is a team of committed agencies and individuals who work together to provide coordinated forensic and comprehensive services for alleged victims of child abuse and neglect in order to minimize trauma to children, to break the cycle of abuse and to foster a more effective community response to child maltreatment.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

The City of Casper allocated general funds for FY21 in the following amount:

- \$27,666.60

3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - Children up to 18 years of age who are victims of physical, sexual and/or emotional abuse.
 - Non-offending family members of abuse victims
 - Child witnesses of abuse/violence
 - Drug Endangered Children
 - Vulnerable adults over the age of 18
- b. What impact did the program have on the specified target population and community?
 - CAP forensic interviews provide the opportunity for children to feel empowered to tell their story in a safe, child friendly environment with forensic

- interviewers who are trained to facilitate the process at a developmentally appropriate level for the child.
 - The CAP forensic interview process results in the child telling their story one time, which minimizes trauma to the child.
 - The forensic interviews conducted by CAP assisted law enforcement and the Department of Family Services from Casper and other counties within the state to further the investigations of alleged abuse situations involving children.
 - CAP assisted victims and non-offending family members by providing counseling and referral for needed services within the community.
- c. Have there been significant trends over the past months regarding your target population?
- As compared to the previous six months of CY2020, there has been an increase of cases related to children witnesses violence, specifically domestic violence.

4. Results

- a. Please describe the outcomes/outputs.

OUTPUTS:

Forensic Interviews:

- CAP facilitated forensic interviews for 100% of the cases referred to CAP. This resulted in CAP facilitating 171 forensic interviews from January 1, 2021 to June 30, 2021; 112 of which were for children in Natrona County
 - Breakdown of allegations:

• Sexual Abuse:	116
• Physical Abuse:	17
• Neglect:	2
• Witness to Abuse/Violence	26
• Drug Endangered	7
• Child Pornography	3
• Abduction	0
- # Therapeutic Counseling Sessions Provided:
 - 183
 - This number is lower than reported the first six months of the fiscal year due to a therapist resigning in April 2021.
- CAP employs a trained Stewards of Children facilitator, which is a training focusing on recognizing and reporting child abuse. CAP resumed facilitating this training in person and provided training to several agencies.

OUTCOMES:

- CAP provided forensic interviews to children who may have been witness to violence or who were alleged to be victims of physical and/or sexual abuse.
- CAP therapists provided individual therapy to children who have experienced trauma and provided counseling and/or referral to non-offending families

- members in an effort to help them deal with the trauma they may have experienced.
- Regardless of a criminal case status, the family can receive support through the Department of Family Services by working with the assigned caseworker. This level of support often results in families creating safer environments for their children.
- b. Please describe the method of measurement.
CAP maintains statistical data regarding each case to include:
- number of forensic interviews held
 - demographic information of victim including age, gender, race
 - demographic information of suspect including age, gender, relationship to the victim
 - Law Enforcement agency and county leading investigation
 - DFS worker assigned to the case
 - Information is also maintained regarding the status of the case. This information is updated, compiled and maintained to provide monthly and annual data.
- c. Please describe the performance results.
- CAP provided forensic interviews to 100% of the referred child victims and witnesses of abuse for children living in Natrona County and other surrounding counties.
 - CAP conducted follow-up to 100% of the families receiving forensic interview services following the interview. This practice allows the family to ask questions, discuss current needs, receive referral information for counseling and other support services. At minimum, the victim advocate contacts each family four times in the six months following the interview.
 - Forensic interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Although there are many times there are no criminal charges filed, there are occasions when families agree to participate in a case plan with the Department of Family Services, which can improve safety for the child.
 - It should be noted the success of CAP and the forensic interview cannot be gauged on the status of criminal charges being filed. The most important aspect of the interview is to minimize the trauma for the child during the investigation process.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
- CAP responded to 100% of referrals, providing a total of 171 forensic interviews January 1, 2021-June 30, 2021.

- CAP provided a total of 183 individual therapy sessions to children and non-offending family members at no cost to the family.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
- CAP provided forensic interviews to alleged child victims and witnesses of abuse for children living in Natrona County and other surrounding counties in an effort to minimize the trauma. Because this process reduces the number of times a child has to tell their story, the trauma associated with telling their story is reduced significantly.
 - These interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Therapeutic services assist the clients and families with learning how to handle the trauma they have faced.
 - Providing a child the opportunity to feel empowered and safe to tell their story lessens the trauma associated with abuse.
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- Data indicates child physical and sexual abuse and domestic violence is not decreasing. Law enforcement has increased requests to CAP to conduct interviews, which is an indication that CAP services are vital to our community.

6. Results Analysis

- a. How could the program have worked better?
Although COVID related restrictions gradually declined, CAP did not have the opportunity to enter schools to provide school age children trainings related to body safety, social media safety, etc.
- b. How will you address this?
- The CAP Executive Director has spoken to the Executive Director of the Self Help Center about possibly partnering for school related trainings in the coming year.

7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

- CAP conducted forensic interviews for 100% of the cases referred. Of the 171 children alleged to be victims of abuse, 112 were from Natrona County. These cases are tracked internally and shared only with member of the multi-disciplinary investigative team. Specific tracking information is detailed in under number 4b.



DOWNTOWN DEVELOPMENT AUTHORITY

Board Meeting
Wednesday, July 14, 2021
11:30AM – 12:30PM
AGENDA

- I. Establish Quorum and Call Meeting to Order T. Schenk
- II. Public Comments
- III. City Report K. Gamroth
- IV. Approval of Minutes T. Schenk
 June 2021 Board Minutes
- V. Financials (DDA & David Street Station)
 - A) June 2021 Reports N.Grooms
 - B) July 2021 Payments N.Grooms
 - C) Motion to Approve Financials
- VI. Director's Report K.Hawley
 - Ice Rink Chiller
 250-300k
 - Fundraising Plan
 Close the gap-
 BeerFest
 McMurry & Goodstein
 Sept Golf tourney – 20k
 - Board Members
 Crittter & Deb 6/30/2021
 - Executive Committee
 Tim, Nick, Shawn, Kerstin
 - Mill-Levy prep/election-- Nov 2021
- VII. Committee Reports
- VIII. Executive Session (if needed)
- VIX. Action Items
- X. Adjourn

Next Meeting August 11, 2021

Note: Board members wishing to discuss confidential information should request all other board members to hold the information in confidence

Downtown Development Authority

Board Meeting Minutes

June 9th, 2021

11:30 a.m.

I. Call Meeting to Order

Present through Zoom: Kerstin Ellis, Critter Murray, Deb Clark, Tony Hagar, Will Reese, Tim Schenk, Nicholas Grooms

Staff: Kevin Hawley, Jackie Landess, Brooke Montgomery, Abbey Kersenbrock

Guests: Liz Belcher

Excused: Ryan McIntyre, Pete Fazio, Kyle Gamroth, Shawn Houck

II. Public Comments:

III. City Report:

A. Liz Belcher

- scooter company called Bird to bring scooters to the Casper area. Geo-mapping could restrict access to certain areas. We would need an MOU in place. They would go 15 MPH; they would need to go on streets not sidewalks.
- The Casper Police Department was concerned about the number of juveniles at David Street Station last Thursday who were engaging in violence. They are looking at how to handle those under 18 years of age and are looking to addressing trespassing citations to these individuals.
- Opening up to see if anyone has concerns on street projects.
 - i. Tony – On windier days, construction companies are continuing to load dirt/sand into trucks and more of it is flying away than into the actual truck. Suggests watering down the sand before loading into truck.
 - ii. Tim – There’s not much public information about which streets are closed and current updates on parking lot. Suggests more frequent updates.

IV. Approval of May 2021 Board Meeting Minutes

Motion, Second, Passed (Nicholas Grooms, Critter Murray) (All Approved)

V. Financials – Nicholas Grooms

- It’s mainly payroll and regular expenses in May, but we will see more expenses as David Street Station ramps up with events.

Approval of May 2021 DDA & DSS Financial Reports

Motion, Second, Passed (Deb Clark, Tony Hagar) (All Approved)

VI. Director’s Report - Kevin Hawley

- We are hiring two additional seasonal employees for marketing and event assistance, as well as a maintenance position to help with the upkeep of David Street Station.
- Last weekend, Galles Greenhouse, staff, and volunteers planted flower beds downtown. It takes a lot of time and money to get this job done. We appreciate the support of Galles Greenhouse, and it is encouraged to support their business when possible.
- Splash pad is up and running, and we have been busy with visitors.
- We need to discuss budget to move it to formal adoption.
- We need to discuss members who would like to renew, or if there were other individuals who would like to join the board/take on other positions.

- Tim Schenk will remain chairman.
- Shawn Houck will remain vice chairman.
- Nicholas Grooms will remain treasurer.
- Kerstin Ellis will become secretary, taking over Pete Fazio’s chair.

Approval of Executive Team for DDA Board

Motion, Second, Passed (Will Reese, Deb Clark) (All Approved)

Approval of Proposal to Move Budget to Public Hearing

Motion, Second, Passed (Nicholas Grooms, Kerstin Ellis) (All Approved)

VII. Committee Reports –

- A.) Executive Committee** – Tim Schenk
- B.) MARCOM Committee** – Shawn Houck
- C.) David Street Station** – Jackie Landess
- D.) Finance Committee** – Nick Grooms
- E.) Infrastructure** – Tim Schenk
- F.) Governance** – Will Reese

Comments:

Motion to adjourn at approximately 12:21 PM

Motion, Second, Passed (Will Reese, Nicholas Grooms) (All Approved)

Action Items:

Approved by:

Secretary’s Signature: _____ /Date: _____

Board Member’s Signature: _____ /Date: _____

Casper Downtown Development Authority

Balance Sheet

As of June 30, 2021

	DDA-Balance	Jun 30, 21
ASSETS		
Current Assets		
Checking/Savings		
CHECKING		16,927.09
NOW Acct		197,785.21
Total Checking/Savings		214,712.30
Other Current Assets		
Due from Parking Garage		-5,035.12
Total Other Current Assets		-5,035.12
Total Current Assets		209,677.18
TOTAL ASSETS		209,677.18
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Payroll Liabilities		10,163.31
Total Other Current Liabilities		10,163.31
Total Current Liabilities		10,163.31
Total Liabilities		10,163.31
Equity		
Opening Bal Equity		382,324.44
Unrestricted Net Assets		-168,351.43
Net Income		-14,459.14
Total Equity		199,513.87
TOTAL LIABILITIES & EQUITY		209,677.18

Casper Downtown Development Authority
Profit & Loss

June 2021

	DDA-PL	<u>Jun 21</u>
Ordinary Income/Expense		
Income		
ACCT. INTEREST		1.95
ASSESSMENTS		<u>34,578.79</u>
Total Income		<u>34,580.74</u>
Expense		
ADMINISTRATIVE		
Incentives		0.00
Director's Salary		6,250.02
Social Security		1,540.46
Unemployment Insurance		64.51
Cell Phone Reimbursement		<u>75.00</u>
Total ADMINISTRATIVE		<u>7,929.99</u>
MISCELLANEOUS		
Service Chg		<u>31.75</u>
Total MISCELLANEOUS		<u>31.75</u>
OPERATIONS		
Repairs/Maintenance		440.25
Office Automation		139.89
Music Service		50.00
Office Rent		2,650.00
Office Supplies		9.78
OPERATIONS - Other		<u>80.01</u>
Total OPERATIONS		<u>3,369.93</u>
Payroll Expenses		<u>13,887.09</u>
Total Expense		<u>25,218.76</u>
Net Ordinary Income		<u>9,361.98</u>
Net Income		<u><u>9,361.98</u></u>

Casper Downtown Development Authority
Profit & Loss Budget vs. Actual
July 2020 through June 2021

DDA=BvA	TOTAL		
	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense			
Income			
DSS Fund Transfer	0.00	155,000.00	100.0%
Donation - Adopt A Planter	2,000.00	0.00	100.0%
ACCT. INTEREST	250.00	-228.03	8.79%
ASSESSMENTS	157,595.00	-1,424.40	99.1%
Misc.	0.00	723.50	100.0%
Total Income	159,845.00	154,071.07	196.39%
Expense			
ADMINISTRATIVE			
Payroll Expense			
Payroll Allocation to DSS	0.00	0.00	0.0%
Payroll Bonuses	6,400.00	-6,400.00	0.0%
Incentives	0.00	7,000.00	100.0%
Administrative Services	0.00	0.00	0.0%
Director's Salary	75,000.00	0.24	100.0%
Social Security	8,000.00	9,849.43	223.12%
Unemployment Insurance	0.00	932.23	100.0%
Cell Phone Reimbursement	900.00	0.00	100.0%
Total ADMINISTRATIVE	90,300.00	12,994.49	114.39%
MARKETING-COMMUNICAT			
Media Expenditures	16,000.00	-15,950.00	0.31%
Other Projects	3,000.00	-3,000.00	0.0%
PR - Director	3,000.00	-2,971.34	0.96%
Recognition Awards	1,500.00	-1,500.00	0.0%
Sponsorships/PR	7,500.00	-2,010.09	73.2%
Strategic Plan	2,000.00	-2,000.00	0.0%
MARKETING-COMMUNICAT	0.00	459.98	100.0%
Total MARKETING-COMMUNI	33,000.00	-26,971.45	18.27%
MISCELLANEOUS			
Service Chg			
Total MISCELLANEOUS			
OPERATIONS			
Employee Development	1,500.00	-1,500.00	0.0%
Repairs/Maintenance			
Accountant/Bookkeeper	2,500.00	337.50	113.5%
Board Mtg. Expense	500.00	-500.00	0.0%
Conference Registration	2,400.00	-2,400.00	0.0%
Copier Maintenance Plan	2,500.00	-2,500.00	0.0%
Dues/Subscriptions	1,600.00	-722.00	54.88%
Planters	10,500.00	5,930.60	156.48%
Graffiti	500.00	-500.00	0.0%
Insurance/Bonding	4,000.00	-120.37	96.99%
Office Automation	3,000.00	-672.67	77.58%
Music Service	600.00	-50.00	91.67%
Office Equipment	3,500.00	-2,006.59	42.67%
Office Rent	31,800.00	0.00	100.0%
Office Supplies	2,000.00	-1,985.81	0.71%
Pigeon Control	5,000.00	-3,357.36	32.85%
Postage	400.00	-400.00	0.0%
Travel	5,000.00	-5,000.00	0.0%
Operation Alloc. to PKG Ga	0.00	0.00	0.0%
OPERATIONS - Other	0.00	4,979.17	100.0%
Total OPERATIONS	77,300.00	-10,027.28	87.03%
Payroll Expenses			
Total Expense	200,600.00	127,576.21	163.6%
Net Ordinary Income	-40,755.00	26,494.86	34.99%
Other Income/Expense			
Other Expense			
Bank Service Charge	0.00	199.00	100.0%
Total Other Expense	0.00	199.00	100.0%
Net Other Income	0.00	-199.00	100.0%
	-40,755.00	26,295.86	35.48%

Casper Downtown Development Authority
Transaction Detail by Account
June 2021

DDA-June Trans

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
CHECKING									
Bill Pmt -Check	06/07/2021	6074	Commerical Audio Video Front Range	Invoice #150195		√	Grants Payable	-50.00	-50.00
Bill Pmt -Check	06/07/2021	6075	Walsh Property Management	June Rent		√	Grants Payable	-2,650.00	-2,700.00
Bill Pmt -Check	06/08/2021	6076	Charter Communications			√	Grants Payable	-139.89	-2,839.89
Bill Pmt -Check	06/08/2021	6077	FIB - MASTERCARD			√	Grants Payable	-530.04	-3,369.93
Deposit	06/09/2021			Deposit		√	ASSESSMENTS	8,895.46	5,525.53
Deposit	06/14/2021			Deposit		√	ASSESSMENTS	25,683.33	31,208.86
Paycheck	06/15/2021		Kevin Hawley			√	-SPLIT-	-2,626.45	28,582.41
Paycheck	06/15/2021		Abbey Kersenbrock			√	-SPLIT-	-1,389.18	27,193.23
Paycheck	06/15/2021		Brooke C. Montgomery			√	-SPLIT-	-1,438.18	25,755.05
Paycheck	06/15/2021		Jaclyn A Landess			√	-SPLIT-	-1,953.93	23,801.12
Paycheck	06/25/2021		Jaren Fritz			√	-SPLIT-	-782.67	23,018.45
Paycheck	06/25/2021		Aydan Bullard			√	-SPLIT-	-313.77	22,704.68
Paycheck	06/25/2021		Eli Realing			√	-SPLIT-	-283.51	22,421.17
Paycheck	06/25/2021		Kade R Taheri			√	-SPLIT-	-584.45	21,836.72
Paycheck	06/25/2021	6078	Angelica Parmely			√	-SPLIT-	-581.80	21,254.92
Liability Check	06/29/2021		IRS USA TAXPYMNT	83-0286881		√	-SPLIT-	-561.74	20,693.18
Paycheck	06/30/2021		Kevin Hawley			√	-SPLIT-	-2,626.45	18,066.73
Paycheck	06/30/2021		Abbey Kersenbrock			√	-SPLIT-	-1,389.17	16,677.56
Paycheck	06/30/2021		Brooke C. Montgomery			√	-SPLIT-	-1,438.17	15,239.39
Paycheck	06/30/2021		Jaclyn A Landess			√	-SPLIT-	-1,953.92	13,285.47
Check	06/30/2021			Service Charge		√	Service Chg	-31.75	13,253.72
Deposit	06/30/2021			Interest		√	ACCT. INTEREST	0.16	13,253.88
Total CHECKING								13,253.88	13,253.88
NOW Acct									
Deposit	06/30/2021			Interest		√	ACCT. INTEREST	1.79	1.79
Total NOW Acct								1.79	1.79
TOTAL								13,255.67	13,255.67

Casper Downtown Development Authority
Transaction Detail by Account
July 2021

DDA-July Trans

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
CHECKING									
Liability Check	07/06/2021		IRS USA TAXPYMNT	83-0286881			-SPLIT-	-1,914.56	-1,914.56
Liability Check	07/06/2021		IRS USA TAXPYMNT	83-0286881			-SPLIT-	-1,914.62	-3,829.18
Bill Pmt -Check	07/09/2021		Advance Casper				Grants Payable	-250.00	-4,079.18
Bill Pmt -Check	07/09/2021	6080	CASPER STAR TRIBUNE	Board position posting			Grants Payable	-118.56	-4,197.74
Bill Pmt -Check	07/09/2021	6081	Charter Communications	Office			Grants Payable	-139.89	-4,337.63
Bill Pmt -Check	07/09/2021	6082	Commerical Audio Video Front Range				Grants Payable	-50.00	-4,387.63
Bill Pmt -Check	07/09/2021	6087	Galles Greenhouse & Hepp Landscaping	Downtown Planters			Grants Payable	-16,000.99	-20,388.62
Bill Pmt -Check	07/09/2021	6084	Ricoh USA, Inc	printer			Grants Payable	-124.96	-20,513.58
Bill Pmt -Check	07/09/2021	6085	Walsh Property Management	July rent			Grants Payable	-2,650.00	-23,163.58
Bill Pmt -Check	07/12/2021	6086	Casper Star-Tribune	Notice of Hearing			Grants Payable	-79.16	-23,242.74
Total CHECKING								<u>-23,242.74</u>	<u>-23,242.74</u>
TOTAL								<u>-23,242.74</u>	<u>-23,242.74</u>

Downtown Development Authority
Balance Sheet
As of June 30, 2021

	DSS-Balance	<u>Jun 30, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
Plaza Checking		347,752.44
Special Events		<u>29,377.63</u>
Total Checking/Savings		377,130.07
Accounts Receivable		
Accounts Receivable		<u>14,345.00</u>
Total Accounts Receivable		14,345.00
Other Current Assets		
Due To/From Clearinghouse		<u>-113.00</u>
Total Other Current Assets		<u>-113.00</u>
Total Current Assets		<u>391,362.07</u>
TOTAL ASSETS		<u>391,362.07</u>
LIABILITIES & EQUITY		
Equity		
Unrestricted Net Assets		220,596.30
Net Income		<u>170,765.77</u>
Total Equity		<u>391,362.07</u>
TOTAL LIABILITIES & EQUITY		<u>391,362.07</u>

Downtown Development Authority
Profit & Loss
July 1 - 13, 2021

	DSS-P&L	<u>Jul 1 - 13, 21</u>
Ordinary Income/Expense		
Income		
Other Types of Income		
Miscellaneous Revenue		225.00
Total Other Types of Income		<u>225.00</u>
Program Income		
Beverage Sales		216.00
Event Sponsorship		15,000.00
Partners In Progress		1,000.00
Support the Station		350.00
Vendor Fees		60.00
Total Program Income		<u>16,626.00</u>
Total Income		<u>16,851.00</u>
Gross Profit		16,851.00
Expense		
Contract Services		2,415.00
Facilities and Equipment		
Building Repairs/Maint		237.50
Equip Rental and Maintenance		681.52
FF&E		308.16
Landscaping, Repairs/Maint.		202.50
Rent, Parking, Utilities		
DSS		940.73
Rent, Parking, Utilities - Other		120.94
Total Rent, Parking, Utilities		<u>1,061.67</u>
Facilities and Equipment - Other		75.00
Total Facilities and Equipment		<u>2,566.35</u>
Marketing		
Advertising/Media		409.20
Fundraising Expense		169.97
Website		125.74
Marketing - Other		174.15
Total Marketing		<u>879.06</u>
Operations		
Books, Subscriptions, Reference		206.57
Entertainment/Talent		600.00
Event Expense		
A/V		4,845.00
Bands		2,890.00
Security		2,037.50
Event Expense - Other		3,870.92
Total Event Expense		<u>13,643.42</u>
Overnight Security		2,070.00
Postage, Mailing Service		57.00
Supplies		1,961.03
TIPS Training		8.99
Operations - Other		-0.50
Total Operations		<u>18,546.51</u>
Payroll Expenses		<u>2,695.31</u>
Total Expense		<u>27,102.23</u>
Net Ordinary Income		<u>-10,251.23</u>
Net Income		<u><u>-10,251.23</u></u>

Downtown Development Authority Profit & Loss

July 2020 through June 2021

	DSS-FY	<u>Jul '20 - Jun 21</u>
Ordinary Income/Expense		
Income		
ACCT. INTEREST		18.46
Direct Public Support		
Corporate Contributions		100,000.00
Operational Grants		10,000.00
Total Direct Public Support		<u>110,000.00</u>
Investments		
Endowment		30,704.00
Total Investments		<u>30,704.00</u>
Other Types of Income		
Miscellaneous Revenue		9,079.17
Other Types of Income - Other		571.00
Total Other Types of Income		<u>9,650.17</u>
Program Income		
Beverage Sales		35,309.46
Brew Fest Ticket		23,636.80
Event Sponsorship		148,300.00
Facility Rental		29,790.00
Friends of Station		
Treedition		3,490.80
Friends of Station - Other		4,533.00
Total Friends of Station		<u>8,023.80</u>
Ice Skating Fees		43,550.80
Partners In Progress		51,721.00
Raffle		533.45
Salute to Service		822.50
Support the Station		56,134.37
Taco Fest Tickets		6,106.13
TIPS Training		-27.45
Vendor Fees		6,249.74
Total Program Income		<u>410,150.60</u>
Total Income		<u>560,523.23</u>
Gross Profit		560,523.23
Expense		
Business Expenses		
Business Registration Fees		27.00
Total Business Expenses		<u>27.00</u>
Contract Services		
Construction Expense		2,407.00
Legal Fees		1,000.00
Contract Services - Other		9,984.59
Total Contract Services		<u>13,391.59</u>
Facilities and Equipment		
Building Repairs/Maint		9,302.52

Downtown Development Authority
Profit & Loss

July 2020 through June 2021

DSS-FY	Jul '20 - Jun 21
Equip Rental and Maintenance	37,228.35
FF&E	8,921.64
Landscaping, Repairs/Maint.	75.75
Rent, Parking, Utilities	
Ash Street	16,679.07
DSS	26,735.80
Rent, Parking, Utilities - Other	4,786.13
Total Rent, Parking, Utilities	48,201.00
Facilities and Equipment - Other	102.53
Total Facilities and Equipment	103,831.79
Marketing	
Advertising/Media	3,831.65
Fundraising Expense	2,249.98
Marketing - Other	2,283.79
Total Marketing	8,365.42
Operations	
Bank Fees	23.20
Books, Subscriptions, Reference	5,216.61
Entertainment/Talent	2,850.00
Equip/Supplies	1,300.72
Event Expense	
A/V	11,250.00
Bands	21,447.52
Insurance	8,314.00
Security	2,300.00
Event Expense - Other	27,060.65
Total Event Expense	70,372.17
Overnight Security	18,137.50
Postage, Mailing Service	884.43
Service Charge	911.02
Software/Subscriptions	150.00
Supplies	7,627.11
TIPS Training	462.01
Operations - Other	1,006.48
Total Operations	108,941.25
Payroll Expenses	155,000.00
Travel and Meetings	200.41
Total Expense	389,757.46
Net Ordinary Income	170,765.77
Net Income	170,765.77

Downtown Development Authority
Transaction Detail by Account
June 2021

DSS- June Trans

Type	Date	Num	Name	Memo	Amount	Balance
Plaza Checking						
Deposit	06/01/2021			Deposit	28.83	28.83
Bill Pmt -Check	06/01/2021		Cash DSS		-500.00	-471.17
Bill Pmt -Check	06/01/2021		Rivers Edge Storage		-300.00	-771.17
Deposit	06/02/2021			Deposit	57.66	-713.51
Deposit	06/03/2021			Deposit	115.32	-598.19
Deposit	06/06/2021			Deposit	869.20	271.01
Deposit	06/06/2021			Deposit	115.92	386.93
Bill Pmt -Check	06/07/2021	2276	Alliance Electric	Fixing lights in back	-157.68	229.25
Bill Pmt -Check	06/07/2021	2277	Brent Phillips		-920.00	-690.75
Bill Pmt -Check	06/07/2021	2278	Bret Andrew	Hilltop Concert Series	-200.00	-890.75
Bill Pmt -Check	06/07/2021	2279	City of Casper - Water Services		-34.10	-924.85
Bill Pmt -Check	06/07/2021	2280	CK Mechanical	Backflow testing	-791.50	-1,716.35
Bill Pmt -Check	06/07/2021	2281	Float Like a Buffalo	Brew Fest	-1,200.00	-2,916.35
Bill Pmt -Check	06/07/2021	2282	Graham Good & the Painters	June 25th concert	-1,500.00	-4,416.35
Bill Pmt -Check	06/07/2021	2283	Jackie Landess	Sams club run - didn't have card	-80.35	-4,496.70
Bill Pmt -Check	06/07/2021	2284	Jalan Crossland	Hilltop Bank Concert Series	-1,500.00	-5,996.70
Bill Pmt -Check	06/07/2021	2285	Kaspen Haley	June 10th Concert	-200.00	-6,196.70
Bill Pmt -Check	06/07/2021	2286	Kevin Hawley	Used card for Fuel	-57.57	-6,254.27
Bill Pmt -Check	06/07/2021	2287	Mastercard		-403.98	-6,658.25
Bill Pmt -Check	06/07/2021	2288	MCF LLC	Storage	-450.00	-7,108.25
Bill Pmt -Check	06/07/2021	2289	Proxima Parada	Brewfest	-400.00	-7,508.25
Bill Pmt -Check	06/07/2021	2290	Secure Gunz LLC		-550.00	-8,058.25
Bill Pmt -Check	06/07/2021	2291	Stotz Equipment	Safety inspection	-56.97	-8,115.22
Bill Pmt -Check	06/07/2021	2292	Swank Motion Pictures Inc		-3,110.00	-11,225.22
Bill Pmt -Check	06/07/2021	2293	The Two Tracks	Hilltop Bank Concert Series	-1,100.00	-12,325.22
Bill Pmt -Check	06/07/2021	2294	Wyoming Office Products & Interiors	USA flags	-179.52	-12,504.74
Deposit	06/07/2021			Deposit	28.83	-12,475.91
Bill Pmt -Check	06/08/2021	2295	AMBI Mail & Marketing	Summer Concert Posters	-48.00	-12,523.91
Bill Pmt -Check	06/08/2021	2296	City of Casper - Water Services		-8.46	-12,532.37
Bill Pmt -Check	06/08/2021	2297	Hawkins Inc	Chemicals	-748.51	-13,280.88
Bill Pmt -Check	06/08/2021	2298	Mastercard		-503.82	-13,784.70
Bill Pmt -Check	06/08/2021	2299	Mastercard	JL	-2,065.77	-15,850.47
Deposit	06/09/2021			Deposit	2,525.00	-13,325.47
Deposit	06/10/2021			Deposit	101,205.00	87,879.53
Deposit	06/10/2021			Deposit	144.15	88,023.68
Deposit	06/11/2021			Deposit	775.40	88,799.08
Deposit	06/11/2021			Deposit	61.80	88,860.88
Deposit	06/11/2021			Deposit	61.80	88,922.68
Deposit	06/11/2021			Deposit	183.60	89,106.28
Deposit	06/11/2021			Deposit	61.80	89,168.08
Deposit	06/11/2021			Deposit	123.60	89,291.68
Deposit	06/11/2021			Deposit	152.70	89,444.38
Deposit	06/11/2021			Deposit	61.80	89,506.18
Deposit	06/11/2021			Deposit	92.70	89,598.88
Deposit	06/11/2021			Deposit	61.80	89,660.68
Deposit	06/11/2021			Deposit	185.40	89,846.08
Deposit	06/11/2021			Deposit	152.70	89,998.78
Deposit	06/11/2021			Deposit	185.40	90,184.18
Deposit	06/13/2021			Deposit	1,173.85	91,358.03
Deposit	06/13/2021			Deposit	57.66	91,415.69
Deposit	06/14/2021			Deposit	650.00	92,065.69
Deposit	06/14/2021			Deposit	185.40	92,251.09
Deposit	06/15/2021			Deposit	23,080.00	115,331.09
Deposit	06/15/2021			Deposit	115.32	115,446.41
Deposit	06/15/2021			Deposit	81.80	115,528.21
Deposit	06/15/2021			Deposit	636.00	116,164.21
Deposit	06/16/2021			Deposit	61.80	116,226.01

**Downtown Development Authority
 Transaction Detail by Account
 June 2021**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	06/17/2021			Deposit	2,659.94	118,885.95
Deposit	06/17/2021			Deposit	724.50	119,610.45
Deposit	06/18/2021			Deposit	185.40	119,795.85
Deposit	06/19/2021			Deposit	306.30	120,102.15
Deposit	06/20/2021			Deposit	115.32	120,217.47
Deposit	06/20/2021			Deposit	57.66	120,275.13
Deposit	06/20/2021			Deposit	176.80	120,451.93
Deposit	06/21/2021			Deposit	7,473.00	127,924.93
Deposit	06/21/2021			Deposit	337.20	128,262.13
Bill Pmt -Check	06/22/2021	2300	Aaron Hall	5/15-6/20	-1,340.00	126,922.13
Bill Pmt -Check	06/22/2021	2301	C Spur Ranch	Wagon rides for Family Fun Night	-750.00	126,172.13
Bill Pmt -Check	06/22/2021	2302	Kustom Concepts	Use of trailer	-1,000.00	125,172.13
Bill Pmt -Check	06/22/2021	2303	MCF LLC		-750.00	124,422.13
Bill Pmt -Check	06/22/2021	2304	National Park Radio	BrewFest	-1,500.00	122,922.13
Bill Pmt -Check	06/22/2021	2305	Quality Brands of Casper		-3,532.15	119,389.98
Bill Pmt -Check	06/22/2021	2306	The Orr's Hope Foundation		-2,288.00	117,101.98
Deposit	06/22/2021			Deposit	115.32	117,217.30
Deposit	06/22/2021			Deposit	339.90	117,557.20
Deposit	06/23/2021			Deposit	57.96	117,615.16
Deposit	06/23/2021			Deposit	675.30	118,290.46
Deposit	06/24/2021			Deposit	861.60	119,152.06
Deposit	06/25/2021			Deposit	2,646.60	121,798.66
Deposit	06/27/2021			Deposit	104.09	121,902.75
Deposit	06/27/2021			Deposit	8,232.20	130,134.95
Deposit	06/27/2021			Deposit	636.16	130,771.11
Deposit	06/27/2021			Deposit	1,077.90	131,849.01
Deposit	06/28/2021			Deposit	13,386.00	145,235.01
Deposit	06/28/2021			Deposit	150.00	145,385.01
Deposit	06/29/2021			Deposit	172.98	145,557.99
Check	06/30/2021			Service Charge	-324.64	145,233.35
Deposit	06/30/2021			Interest	2.40	145,235.75
Deposit	06/30/2021			Deposit	330.00	145,565.75
Total Plaza Checking					<u>145,565.75</u>	<u>145,565.75</u>
TOTAL					<u>145,565.75</u>	<u>145,565.75</u>

Downtown Development Authority
Transaction Detail by Account
 July 2021

DSS-July Trans

Type	Date	Num	Name	Memo	Amount	Balance
Plaza Checking						
Deposit	07/02/2021			Deposit	626.00	626.00
Paycheck	07/09/2021		Angelica M Parmely		-377.62	248.38
Paycheck	07/09/2021		Aydan M Bullard		-290.91	-42.53
Paycheck	07/09/2021		Eli R Realing		-210.25	-252.78
Paycheck	07/09/2021		Jaren T Fritz		-990.88	-1,243.66
Paycheck	07/09/2021		Kade R Taheri		-317.77	-1,561.43
Bill Pmt -Check	07/09/2021	2307	AMBI Mail & Marketing		-140.00	-1,701.43
Bill Pmt -Check	07/09/2021	2308	Brent Phillips	June sound	-4,845.00	-6,546.43
Bill Pmt -Check	07/09/2021	2309	Charter Communications	Charter	-129.88	-6,676.31
Bill Pmt -Check	07/09/2021	2310	CK Mechanical	Toilet auger -cleaned 2 plastic urinal pads	-237.50	-6,913.81
Bill Pmt -Check	07/09/2021	2311	Cowdin Cleaning	June	-1,500.00	-8,413.81
Bill Pmt -Check	07/09/2021	2312	Devin Muir	Contract help	-210.00	-8,623.81
Bill Pmt -Check	07/09/2021	2313	Equipment Share	Scissor lift rental	-474.46	-9,098.27
Bill Pmt -Check	07/09/2021	2314	Hawkins Inc	Chemicals	-613.90	-9,712.17
Bill Pmt -Check	07/09/2021	2315	Indian Ice	BrewFest - on site ice	-472.50	-10,184.67
Bill Pmt -Check	07/09/2021	2316	John King Music LLC	Headliner July 23rd	-2,140.00	-12,324.67
Bill Pmt -Check	07/09/2021	2317	Kaiden Helling	Contract help	-555.00	-12,879.67
Bill Pmt -Check	07/09/2021	2318	Natrona County Health Department	Yearly splash pad inspection	-75.00	-12,954.67
Bill Pmt -Check	07/09/2021	2319	River Muir	Contract help	-150.00	-13,104.67
Bill Pmt -Check	07/09/2021	2320	Rocky Mountain Power	DSS	-810.85	-13,915.52
Bill Pmt -Check	07/09/2021	2321	Secure Gunz LLC		-4,970.00	-18,885.52
Bill Pmt -Check	07/09/2021	2322	Stoner Lawn & Landscape	Start up of system	-202.50	-19,088.02
Bill Pmt -Check	07/09/2021	2323	Whiskey's Alibi	Opener for John King	-600.00	-19,688.02
Bill Pmt -Check	07/09/2021	2324	Mastercard	Brooke Montgomery	-94.92	-19,782.94
Bill Pmt -Check	07/09/2021	2326	Mastercard		-162.16	-19,945.10
Bill Pmt -Check	07/09/2021	2327	City of Casper - Water Services	dss	-22.89	-19,967.99
Bill Pmt -Check	07/09/2021	2329	City of Casper - Water Services	dss	-98.05	-20,066.04
Bill Pmt -Check	07/12/2021	2330	Mastercard	KH	-1,386.25	-21,452.29
Bill Pmt -Check	07/12/2021		Mastercard	JL	-3,766.06	-25,218.35
Deposit	07/15/2021			Deposit		-25,218.35
Total Plaza Checking					<u>-25,218.35</u>	<u>-25,218.35</u>
TOTAL					<u>-25,218.35</u>	<u>-25,218.35</u>

DOWNTOWN DEVELOPMENT AUTHORITY

BOARD OF DIRECTORS
Public Budget Hearing

July 14, 2021

AGENDA

1. Ascertain a quorum, call hearing to order.
2. Request three (3) times for public comment in opposition of the DDA fiscal year 2021—2022 budget.
3. Request three (3) times for public comment in favor of the DDA fiscal year 2021-2022 budget.

SUMMARY OF BUDGET

Budget Classification Activity	Amount
Administrative budget	\$284,400.00
Operations budget	\$412,700.00
Total budget	\$697,100.00
Anticipated reserves for FY 2021-2022	\$437,500.00
Total Estimated Revenue Available	\$659,100.00
Requirements for 2021-2022 Budget	\$697,100.00

4. Vote to approve/disapprove FY 2021-2022 budget.
5. Adjourn

Downtown Dev. Authority
Budget Summary 2021-2022

	Revenue	Expense	
DDA	\$152,100	\$173,100	-\$21,000
DSS	\$507,000	\$524,000	-\$17,000
	<hr/>	<hr/>	<hr/>
	\$659,100	\$697,100	-\$38,000

Casper DDA Budget for FY July 2021 - June 2022

EXPENSE	BUDGET
ADMINISTRATIVE	
Director's Salary	\$75,000.00
ED Bonus/Incentives	\$8,000.00
Cell phone Stipend	\$900.00
Payroll Liabilities	\$7,500.00
TOTAL ADMINISTRATIVE	\$91,400.00
OPERATIONS	
Board MTG Expense	\$500.00
Office Automation	\$1,000.00
Conference Registration	\$1,500.00
Copier Maintenance Plan	\$2,500.00
Accountant/Bookkeeper	\$2,000.00
Planters	\$11,000.00
Graffiti	\$500.00
Insurance/Bonding (WARM)	\$3,000.00
Subscriptions	\$1,600.00
Music Service	\$600.00
Office Equipment	\$1,500.00
Office Rent	\$31,800.00
Office Supplies	\$1,500.00
Pigeon Control	\$4,000.00
Postage	\$200.00
Employee Development	\$1,500.00
Travel	\$2,500.00
TOTAL OPERATIONS	\$67,200.00
MARKETING/COMMUNICATIONS	
Sponsorships	\$6,000.00
Strategic Planning	\$1,500.00
Media Expenditures	\$4,000.00
Other Projects	\$1,000.00
Recognition Awards	\$500.00
PR - Director	\$1,500.00
TOTAL Marketing/Comm.	\$14,500.00
TOTAL OPERATING EXPENSE	\$173,100.00
REVENUE	
Assessments @ Mill Levy of 16%	\$150,000.00
Interest (Savings and CD's)	\$100.00
Donations	
Planter Donation	\$2,000.00
Banners	
Other	
TOTAL REVENUE	\$152,100.00
OPERATING SURPLUS/DEFICIT	(\$21,000.00)
BUDGET SUMMARY	
BUDGET	
BEGINNING BANK BAL (ALL ACCTS)	\$200,000.00
OPERATING EXPENSE	(\$173,100.00)
RESERVES EXPENSE	\$0.00
REVENUE COLLECTED	\$152,100.00
ENDING BANK BALANCE	\$179,000.00

David Street Station -Operational Budget

EXPENSE		Jul'21-Jun'22		Notes
ADMINISTRATIVE				
Ops. Mgr	\$52,000.00		2500	
VP Partnerships	\$42,000.00		1250	
Marketing Manager	\$44,000.00		1250	
Summer Interns	\$10,000.00			
Event/Ice Staff	\$24,000.00			
Payroll Bonuses	\$5,000.00			
Payroll Liabilities	\$16,000.00			
TOTAL ADMINISTRATIVE	\$193,000.00			
OPERATIONS				
Website Development/Support	\$1,000.00			
Marketing/Advertising/Promotion	\$12,000.00			
Event Expenses				
AV	\$20,000.00			
Security				
Event	\$7,500.00			
Overnight	\$21,000.00			
Cleaning	\$5,000.00	June-Sep		
Event Supplies/Support	\$30,000.00			
Entertainment	\$75,000.00			
Total Event Expense		\$158,500.00		
Mail/Postage	\$1,000.00			
Software/Subscriptions	\$6,000.00			
Accounting and Legal	\$5,000.00			
Zamboni Contractor	\$8,500.00			
Maintenance Contractor(s)	\$7,500.00			
Office Automation	\$5,000.00	DSS to pay Office in lieu of rent		
Utilities	\$30,000.00			
Building/Landscape/Maintenance	\$24,000.00			
FF&E	\$10,000.00			
Insurance (Liability)	\$20,000.00			
Fundraising	\$2,500.00			
Chiller Rental	\$40,000.00			
TOTAL OPERATIONS	\$331,000.00			
TOTAL ADMIN & OPERATIONS	\$524,000.00			
REVENUE				
Event Sponsorships	\$125,000.00			
Endowment	\$32,000.00			
Ice Skating Income	\$45,000.00			
Operational Grants	\$65,000.00			
Partners in Progress	\$115,000.00			
Friends of Station	\$30,000.00			
Winter A	5,000			
Summer	5,000			
Giving T	1,500			
Tree-diti	3,200			
Salute to	1,000			
On-Site	10,000			
Misc. Ou	4,300			
Event Rental/Vendor Fees/Sales	\$35,000.00			
5150 Funding	\$20,000.00			
Beverage Sales	\$40,000.00			
TOTAL REVENUE	507,000.00			
Net Profit/Loss	(\$17,000.00)			
(LESS INVESTMENT BY DDA)				



Jeremiah Volk, Program Coordinator 500 South Wolcott, STE 100 Casper, WY 82601 Phone: 307-235-2000 Fax: 307-235-2015

Minutes for Natrona County Adult Drug Court Advisory Board Meeting on 07/06/2021. In attendance: Judge Brian Christensen, Judge (Ret.) Michael Huber, Assistant District Attorney Kevin Taheri, Community Stakeholder (Retired WP&P) Scott Wonser, WP&P Supervisor Rebecca Albertson, and Drug Court Coordinator Jeremiah Volk. Lisa Engebretsen of the Casper City Counsel and Defense Attorney Craig Silva were absent from this meeting. The meeting began at 11:30am.

- The Board was informed that Drug Court met its contractual obligation to serve an average of 44 clients per fiscal quarter. Our client numbers were 45 for Q1, 46 for Q2, 44 for Q3 and, 47 for Q4).
- Clinical Therapist, Lori Jo Eskew, completed Moral Recognition Training (MRT). We now have 2 staff members who are able to facilitate the MRT program. We also have a credit with Correctional Counseling, Inc which will be used to purchase more MRT manuals.
- The Board discussed how Drug Court switched in-person services to virtual services through the use of Zoom during the COVID-19 pandemic. We have been easing back into in-person services for several months. As of 07/14/2021, Drug Court's treatment services will be completely back to pre-pandemic functionality. Drug Court will maintain its license for Zoom as it is likely that the service will still be needed for Drug Court hearings on Tuesdays given the room availability in the courthouse.
- The National Associations of Drug Court Professionals (NADCP) national conference is still on in August 2021. The conference is in Washington D.C. this year. Judge Brian Christensen; Kevin Taheri, atty; Officer Terry Jackson; Probation Agent Jahna Kaufman; and Drug Court Coordinator Jeremiah Volk will all be attending the conference this year. Flights, lodging, NADCP membership, and conference registrations have already been paid from FY21's budget.
- Board members were informed that Drug Court had a 6% In-Program Recidivism in last Fiscal Year (FY21). As per our State Grant, Drug Court must maintain an In-Program Recidivism rate of less than 12%.
- Rebecca Albertson, a supervisor at Wyoming Probation and Parole, informed the Board that the Department of Corrections (DOC) have changed their case supervision standards. Clients who are now deemed as a High Risk, as per the Ohio Risk Assessment System (ORAS), are to have 2 face-to-face contacts with their probation officer per month. In general, this standard is approximately 50% less than what Drug Court clients have been receiving. Thus, the Drug Court program will need to find other means to meet NADCP Best Practices.
- Having no further business the meeting was adjourned at 1:00pm.

The next Advisory Board Meeting will be on 09/01/2021 at 11:30am.



RIBBON CUTTING CEREMONY

You are cordially invited to our Ribbon Cutting Ceremony on Tuesday, August 10, 2021, at 9:00 a.m. for the newly constructed Secondary Access Road in Evansville.

The Ceremony will be held on the east end of the Secondary Access Road just off the VA Cemetery Road.

We hope to see you there!

the "Seeds for the Future" Ribbon Cutting Ceremony



Continue



Friday, July 23, 2021
7:30 pm



Fort Caspar Museum



Please join us in celebrating the Ribbon Cutting Ceremony for the new Troopers Drum & Bugle Corps "Seeds for the Future" Garden. Let us recognize the special role you played in making this garden grow and all the young people for years to come who will benefit from the part you played in planting this very special garden.



Hosted by Troopers Drum & Bugle Corps
307-262-6473



HUD HAPPENINGS

U.S. Department of Housing and Urban Development

Casper Field Office Celebrates Father's Day by Sharing COVID-19 Vaccine Facts

By Emily Cain

The Casper Wyoming Field Office participated in the Casper Housing Authority's annual Father's Day event, part of the HUD Strong Families Initiative. HUD staff handed out literature from a booth on the facts of COVID-19 vaccinations. The annual Father's Day event drew large community support with many sponsoring vendors and media coverage. Casper Field Office Director Mark Feilmeier was interviewed by a local radio personality. In the sound bite, which streamed live on five radio networks, Mark expressed the importance of community vaccination. The event and HUD's vaccination promotional efforts were very successful and set the stage for further educational outreach and COVID-19 vaccine events in the community.



HUD staff handed out literature from a booth on the facts of COVID-19 vaccinations.

Chattin' with Sal

Chattin' with Sal: From the first to the last

Sally Ann Shurmur

Jul 13, 2021



Jamie Purcell has worked for many nonprofits in Casper, including Girl Scouts, Troopers, Boys & Girls Clubs of Central Wyoming and Food Bank of the Rockies. She was my first Chattin' with Sal "subject," because I knew the rapid-fire question and answer format in a super quick interview would not faze her. She is the last, because as executive director of the Wyoming Food for Thought Project, she and her team not only feed food-insecure school kids in two counties by providing weekend food bags, but plan urban gardens, fresh produce markets, free community meals and a myriad other activities. She has big news to share, and we're thrilled to be able to spill it.

So what big news do you have to share now? We are growing! We have an opportunity to move into the old North Casper Elementary School, 1014 Glenarm in the heart of north Casper. We are buying the building from Casper Housing Authority, which is using it for storage. CHA originally purchased it from the school district. The sale will be complete by spring of 2022 once CHA is ready to move into their new home. In the interim, we are moving our food bag program, including storage and weekly volunteer stuffing, over there and our offices over there. We will start remodeling part of the school right away to hold the commercial kitchens that we were going to do at the Good Food Hub. Instead, at some point, we will sell the Good Food Hub and move everything, including the Free Store, to one site.

But wait, there's more. Tell us. Because the school grounds are so vast and the school is so large, we will finally be able to have everything we want for this neighborhood in one location, including drum roll ... a grocery store.

What becomes of the 900 St. John property? We have had a wonderful relationship with the landlords, and our hope is for someone to take on the building that has a mission that benefits the community.

A grocery store in North Casper finally seems like a prayer answered. Tell us your vision for that. We want it to be like the old corner grocery that Casper used to have dozens of. A place where folks can walk to and get things like milk and eggs and fresh produce which in the summer will be picked straight from the garden. Diapers and toilet paper, necessities that you don't have to ride a bus to get to a store to get. We will accept SNAP and there will be ample parking. We are creating a community hub for this neighborhood in this neighborhood.

In March at the one year anniversary of the pandemic, you sounded exhausted, spent, defeated. What has changed? I currently have an amazing team of coworkers who are really able to take ownership of this vision and run with it. Dan is the master of the gardens and is always thinking about what we are growing right now and how can we get it out to the community more efficiently. Sarah is an intern in the gardens and inside and has made some simple syrups with the herbs she is growing. Maggie King is our rock star chef who loves to create things and Jill Davis is our administrative assistant extraordinaire who keeps everything running and keeps me to task.

The Good Food Hub downtown seemed like a great idea and has served a purpose, but what made you think it was time to move on from there? It was going to be a community food center with marketplace kitchens and a greenhouse. But it's not in the neighborhood where we know we should have been all along. Donors and investors have agreed that this makes so much more sense. We will take the assets from the Good Food Hub and pick them up and move them to north Casper.

One of the sidelights of the Hub is that its commercial kitchen can be rented. Tell us about the success that has had for you. That kitchen is being used all day every day. Lots of food trucks use our space for prep, including Bear Bonz BBQ from Glenrock, Holy Guacamole, Bullwhip Catering when they need the extra space like during fair week, Papa's Pork Chop and Pop Culture Kettle Corn. It has absolutely worked in that regard.